

West Deptford High School
Information for Administration of Medications
for the WDHS Band & Choir Trip to Anaheim & Los Angeles

Dear Parents/Guardians,

If your child takes any prescription and non-prescription medications and is going on the WDHS Band/Choir Trip, please be advised that the following steps must be taken in order for the medication to be administered on the trip:

1. Students going on the trip are only authorized to self-administer medication for asthma (rescue inhalers) or other life-threatening conditions (Epinephrine). The school nurse is responsible for all other medications.
 2. For privacy reasons, students may take their own oral contraceptives.
 3. A written doctor's note indicating diagnosis, medication, dose, and frequency to be given, must be handed in with the medication. (The label on the prescription bottle is not acceptable as an order from the doctor).
 4. Bring enough medication needed for the trip in its original container to the school.
 5. An adult must bring in the medication.
 6. Please complete the WDHS Overnight Medication /Permission Form from the parent/guardian giving permission for the medication to be administered to your child.
- All medications must be turned in to the West Deptford Middle School Health Office by Tuesday, May 15th, 2018. If I do not receive the medications by this date, I will not be able to administer them to your child.
 - If your child went on the WDHS senior trip and is on the same medications, that medication form is already on file and a new one does not have to be submitted.
 - Physician's orders on file at the WDHS for medications for life threatening illness such as asthma, severe allergy or serious medical condition may be self-administered.

If you are a parent going on the trip and your child takes medications, the above steps do not apply to you. You may administer all of your child's medications.

Your prompt attention and cooperation with these procedures are greatly appreciated. If you have any further questions, please contact me.

Sincerely,
Kimberly Lee, RN, MSN, CRNP
WDMS School Nurse (856) 848-1200 extension 3206.

